

December 24, 2021.

To,  
DCS-CRD,  
The BSE Limited  
Phiroze Jeejeebhoy Towers,  
Dalal Street, Fort,  
Mumbai — 400 001.

**Sub: Notice of the Fourth Board Meeting of 2021-22 pursuant to Regulation 29 of SEBI  
(Listing Obligations and Disclosure Requirements) Regulations, 2015**

**Ref: NGL Fine-Chem Limited (Scrip Code: 524774)**

Dear Sir/Madam,

This is to inform you that the fourth Board Meeting for the financial year 2021-22 of the Board of Directors of NGL Fine-Chem Limited will be held on Wednesday, 29<sup>th</sup> December, 2021 at the Registered Office of the Company at 301, E-Square, Subhash Road, Vile Parle East, Mumbai 400057 to transact the following business:

1. To appoint scrutinizer for Postal Ballot.
2. To authorise Company Secretary to complete Postal Ballot process.
3. To fix record date for Postal Ballot.
4. To appoint agency to provide remote e-voting platform.
5. To approve calendar of events for postal ballot.
6. To approve the notice of Postal Ballot.
7. Any other business with the permission of the chair.

We request you to kindly take this information on record.

Thanking you,

Yours truly,  
**For NGL Fine-Chem Limited**



Pallavi Pednekar  
Company Secretary and Compliance Officer  
Membership No: A33498

