



Regd. Office 301, E – Square, Subhash Road, Vile Parle East, Mumbai 400057 Maharashtra, India.
Tel.: (+91 22) 40842222, Fax: (+91 22) 2610 8030, Email: info@nglfinechem.com CIN L24110MH1981PLC025884, Website www.nglfinechem.com

July 28, 2025

To,
Listing Department
BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street, Fort,
Mumbai — 400 001.
Scrip Code: **524774**

To,
Listing Department
National Stock Exchange of India Limited
Exchange Plaza, 5th Floor, Plot No. C/1,
G Block, Bandra Kurla Complex,
Bandra East, Mumbai 400050.
Symbol: **NGLFINE**

Sub: Dispatch of letter to shareholders whose e-mail addresses are not registered with Company/Registrar & Transfer Agent/Depository Participants

Ref: Regulation 30 and 36(1)(b) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015

Dear Sir/Madam,

Pursuant to the aforesaid Regulations, please find enclosed copy of letter sent to the shareholders (whose e-mail addresses are not registered with Company/Registrar & Transfer Agent/Depository Participants) providing the weblink of website from where the Annual Report for FY 2024-25 can be accessed.

The above is for your information and record.

Thanking you,

Yours truly,

For NGL Fine-Chem Limited

PALLAVI
SATISH
PEDNEKAR

Digitally signed by
PALLAVI SATISH
PEDNEKAR
Date: 2025.07.28
11:59:46 +05'30'

Pallavi Pednekar
Company Secretary and Compliance Officer
Membership No: A33498

Encl: As Above.



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Date: July 25, 2025

<NAME>
<ADDR1>
<ADDR2>
<ADDR3>
<ADDR4>
Pin - <PIN>

Subject: Notice of 44th Annual General Meeting (AGM) of NGL Fine-Chem Limited (the Company) and Annual Report for the Financial Year 2024-25

We are pleased to inform you that 44th **Annual General Meeting** (the AGM/ the Meeting) of the Members of the Company is scheduled to be held on **Tuesday, 19th August, 2025, at 11 a.m. (IST)** through Video Conferencing ('VC') facility / Other Audio Visual Means ('OAVM').

As per Regulation 36 (1) (b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, (SEBI Listing Regulations, 2015), as amended, the web-link, including the exact path, where complete details of the Annual Report are available is required to be sent to those Member(s) who have not registered their email address(es) either with the Company or with any Depository or Purva Sharegistry (India) Private Limited, Registrar & Share Transfer Agent (RTA) of the Company.

Accordingly, the web-link, including the exact path where complete details of the Annual Report for the Financial Year 2024-25 are available at:

<https://www.nglfinechem.com/images/pdf/audited-financial-report-31-march-2025.pdf>

Website: www.nglfinechem.com

This letter is being sent to those Member(s) who have not registered their email address (es) either with the Company or with any Depository or RTA of the Company as on the cut-off date as on **Tuesday, 12th August, 2025**.

This is also a reminder to update KYC details pursuant to SEBI Master Circular No. SEBI/HO/MIRSD/POD-1/P/CIR/2024/37 dated May 07, 2024, and to dematerialize physical securities. The circular issued by SEBI mandates all the listed companies to record PAN, Address with PIN code, Mobile Number, Bank Account details, Specimen Signature and choice of Nomination of security holders holding securities in physical mode. While updating Email ID is optional, the security holders are requested to register email id also to avail online services. This is applicable for all security holders holding securities in physical mode.

The formats for choice of Nomination and Updation of KYC details viz; Forms ISR-1, ISR-2, ISR-3, SH-13, SH-14 and SEBI circulars are available on our website, www.nglfinechem.com or on the website of RTA i.e. Purva Sharegistry (India) Pvt. Ltd. on <https://purvashare.com/faq>.

The aforesaid SEBI Circular also mandates that security holders holding in physical mode whose folios do not have PAN, Choice of Nomination, contact details, Bank Account details and Specimen Signature updated, shall be eligible for any payment including dividend, interest or redemption payment in respect of such folios, only through electronic mode with effect from April 1, 2024.

Should you have any queries, please feel free to contact our RTA Purva Sharegistry (India) Private Limited at e-mail support@purvashare.com. Further shareholder queries or service requests in electronic mode are to be raised only through the website, the link for which is <https://purvashare.com/investor/login/> or 022 4134 3255 / 56.

Moreover, you are also requested to update your e mail address at the earliest either through your depository participants for electronic holding or send a communication to us / our RTA to facilitate the updation to continue receiving all important information & documents thereafter and encourage Green Initiative.

Thanking you,

Yours faithfully,
For **NGL Fine-Chem Limited**

Sd/-
Pallavi Pednekar
Company Secretary
Membership No: A33498